

York Township Water & Sewer Authority Meeting Minutes

190 Oak Road . Dallastown, PA 17313

May 18, 2026

Call to Order

Karen Atkinson called the regular meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Karen Atkinson
Jamie Reid
Zane Williams
Josephine Dick
Tom Pinkerton

Casey Raver – York Township
Melissa Hess – York Township
Kevin Fox – GFT, Inc.
Walt Tilley – Saxton & Stump
Kathy Silcox – Saxton & Stump

Approval of Minutes – January 19, 2026

Josephine Dick, made a motion, which was seconded by Jamie Reid, to approve the minutes from the January 19, 2026 meeting. All were in favor and the motion passed.

Public Comment

No public comment.

Solicitor – Walt Tilley (Saxton & Stump)

Consideration of Timber Sale Agreement – Authority consideration to authorize execution of a Timber Sale Agreement between the York Township Water and Sewer Authority and Rambo Run Logging for the purchase and harvesting of designated timber marked in purple. James C. Neutzel Forestry will serve as the Timber Sale Agent representing the Authority and overseeing administration of the timber sale in accordance with the agreement terms. Tom Pinkerton made a motion to authorize execution of a Timber Sale, which was seconded by Jamie Reid. All were in favor and the motion passed.

Consideration of Encroachment Agreement - Authority consideration to approve of an Encroachment and Right-of-Way Agreement between the York Township Water and Sewer Authority and Corey and Sharlyne Hoffman, owners of the property located at 2613 Wren Terrace, York, PA 17403, allowing the owners to encroach upon the Authority right-of-way pursuant to the terms and conditions set forth in the agreement. Josephine Dick made a motion to approve the right of way Encroachment, execution of a Timber Sale, which was seconded by Jamie Reid. All were in favor and the motion passed.

Public Works

Casey Raver provided an update on Public Works. Lost 2 employees from the sewer crew, gained 1 back – so have a 4 out of 5 employee in sewer department. Sewer crews performed pump station maintenance and flushed and televised lines, getting inlet tops ready for paving. Stewart and Tate won bid on paving contract and will be starting towards end of July.

Engineer's Report – Kevin Fox (GFT, Inc.)

Updates provided on SF 3001-056 – Tyler Run Interceptor Relocation with First Energy and the property owner of the vacant lot and updates provided on boring contractor to perform soil borings on both properties. Contact person changing positions and will be another person at First Energy in contact with the Authority.

Pump Station Preliminary Engineering Reports – Draft preliminary engineering reports of the Dairyland and Imperial Pump Stations were submitted to the Public Works for review. GFT is preparing design proposals for the Authority Board’s approval. GFT plans to provide the proposals to the Authority Board at the May 18, 2026 Authority Board meeting.

Updates provided on SR 2005-004 (*Camp Betty Washington Road*): Road improvements include widening the road between 1 foot to 4 feet, minor curve realignment, replacing two bridges and resurfacing the road along with other associated improvements. Currently, PennDOT’s Let Date (the date PennDOT’s opens the bids) is June 24, 2027. GFT will provide to the Authority Board for approval a design relocation proposal after all the conflicts are defined by PennDOT.

Active Developments – Updates were given by Kevin Fox on Hudson Ridge Heather Glen Subdivision and Bridgewater Project 3B.

Recent Development Reviews – Update was given by Kevin Fox on Bridgewater Project 4, Village Walk and Franklin Commons.

Treasurers Report – Melissa Hess

Josephine Dick, made a motion, which was seconded by Jamie Reid, to pay all bills. All were in favor and the motion passed.

Adjournment

Tom Pinkerton made a motion, which was seconded by Jamie Reid to adjourn the meeting. All were in favor and the motion passed. The meeting ended at 7:00 pm.



Melissa Hess
Secretary / Treasurer