

York Township Water & Sewer Authority

Meeting Minutes

190 Oak Road . Dallastown, PA 17313

January 19, 2026

Call to Order

Karen Atkinson called the regular meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Karen Atkinson

Jamie Reid

Zane Williams

Josephine Dick

Tom Pinkerton

Casey Raver – York Township

Melissa Hess – York Township

Kevin Fox – GFT, Inc.

Walt Tilley – Saxton & Stump

Kathy Silcox – Saxton & Stump

Re-Organization of the Water & Sewer Authority Board Members

Zane Williams, made a motion, which was seconded by Tom Pinkerton, to approve and keep the current positions of the Water & Sewer Authority Board members of the Chairman, Vice-Chairman, Secretary and the Assistant Secretary. All were in favor and the motion passed.

Jamie Reid, made a motion, which was seconded by Tom Pinkerton, to retain GFT, Inc. as the Authority's Engineer for the 2026 calendar year and at the updated 2026 rates that were presented. All were in favor and the motion passed.

Jamie Reid, made a motion, which was seconded by Tom Pinkerton, to retain Saxton & Stump as the Authority's Solicitor for the 2026 calendar year and at the updated 2026 rates that were presented. All were in favor and the motion passed.

Approval of Minutes – October 20, 2025

Josephine Dick, made a motion, which was seconded by Jamie Reid, to approve the minutes from the October 20, 2025 meeting. All were in favor and the motion passed.

Public Comment

No public comment.

Solicitor – Walt Tilley (Saxton & Stump)

Timber Service Agreement – agreeing to allow Forester to mark, tally, solicit bids and manage timber harvest at the Authority Owned Property at Green Valley Pump Station. Jamie Reid, made a motion, which was seconded by Josephine Dick, to approve Timber Service Agreement with James C. Neutzel Forestry Services. All were in favor and the motion passed.

Limited Right of Entry Agreement – between Joseph Devlin of 335 Green Valley Road, James Neutzel (Forester) and the York Township Water & Sewer Authority. Jamie Reid, made a motion, which was seconded by Tom Pinkerton, to approve the Limited Right of Entry Agreement and authorize the appropriate officials to execute the agreement. All were in favor and the motion passed.

Public Works

Casey Raver provided an update on Public Works. Under contract with Mr. Rehab for lining replacement on Cherry Street; lining will be done in fall as well, but will be figured out closer to the time. Winter Maintenance done on fleet. 2026 Paving List is out, sewer crew will be televising and flushing lines before paving takes place.

Engineer's Report – Kevin Fox (GFT, Inc.)

Updates provided on SF 3001-056 – Tyler Run Interceptor Relocation with First Energy and the property owner of the vacant lot and updates provided on current and future billing rates.

Pump Station Preliminary Engineering Reports – Draft preliminary engineering reports of the Dairyland and Imperial Pump Stations were submitted to the Public Works for review. Comments received from the Township were incorporated into the reports and updated draft reports were provided to the Township on December 8, 2025. On January 13, 2026, the Township staff and GFT met to discuss the reports. The reports will be provided to the Authority Board under a separate attachment.

PennDOT Request for Consult Approval - For a municipality/authority that utilizes their engineer consultant to perform work on PennDOT projects, PennDOT requires the municipality/authority to file with PennDOT a 'Request for Consultant Approval' and their engineer consultant to file with PennDOT a 'Certification of Consultant'. Tom Pinkerton, made a motion, which was seconded by Jamie Reid, to approve file a request for consultant approval with PennDOT. All were in favor and the motion passed.

Consultant Agreement Amendment: GFT would like to amend the March 15, 2010 agreement between York Township Water and Sewer Authority. The amendment is only to change the name from Gannett Fleming, Inc. to GFT Infrastructure, Inc. Tom Pinkerton, made a motion, which was seconded by Jamie Reid, to approve the name change from Gannett Fleming Inc. to GFT Infrastructure, Inc. All were in favor and the motion passed.

Active Developments – Updates were given by Kevin Fox on Hudson Ridge North – Phase 1 and 2, Bradford Drive – Phase 3, South (Cambridge), Bridgewater - Project 3B, Chestnut Hill Road, Stone Hill North, Belle Road Self Storage, KNSM Holding, LLC, Heather Glen Subdivision and Queen Street Coffee Shop.


Recent Development Reviews – Update was given by Kevin Fox on 268 Leader Heights Road, Millbourne Estates, 279 Leader Heights Road, 2071 and 2073 South Queen Street and Bridgewater Project 4.

Treasurers Report – Melissa Hess

Josephine Dick, made a motion, which was seconded by Jamie Reid, to pay all bills. All were in favor and the motion passed.

Adjournment

Josephine Dick made a motion, which was seconded by Jamie Reid to adjourn the meeting. All were in favor and the motion passed. The meeting ended at 7:20 pm.



Melissa Hess
Secretary / Treasurer