

**York Township Water & Sewer Authority
Meeting Minutes**

190 Oak Road . Dallastown, PA 17313
August 18, 2025

Call to Order

Karen Atkinson called the regular meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Karen Atkinson
Jamie Reid
Zane Williams
Josephine Dick
Tom Pinkerton

Barry Myers – York Township
Melissa Hess – York Township
Kevin Fox – Gannett Fleming
Walter Tilley – Saxton & Stump

Approval of Minutes – March 17, 2025

Jamie Reid, made a motion, which was seconded by Josephine Dick, to approve the minutes from the March 17, 2025 meeting. All were in favor and the motion passed.

Public Comment

No public comment.

Solicitor – Walter Tilley (Saxton & Stump)

Provided updates on the Taco Bell Project where since we do not own the property if something happens to the developer where they are not able to take care of costs – sewer issues, etc. DEP would come to the township and ask to help with repairs, possible ordinance put in place.

Public Works

No updates.

Engineer’s Report – Kevin Fox (Gannett Fleming)

Update the Construction and Material Specifications for Sanitary Sewers, and the Plans, Design and Construction Standards – Township staff and GFT updated the entire specification sections and details. The township is reviewing the sections that were updated to confirm changes. Next step is to have the Authority’s solicitor to review updates.

SR3001-056 – PennDOT wants the Authority’s project completed before PennDOT begins their bridge replacement. Any substantial updates will be brought to the Authority. Tom Pinkerton, made a motion, which was seconded by Jamie Reid, move forward with bridge replacement plans for the First Energy Agreement. All were in favor and the motion passed.

The owner stated he wants to connect his building to the sewer and requested to talk to a person at the Township. Tom Pinkerton, made a motion, which was seconded by Josephine Dick, move forward with bridge replacement plans for the Property Owner Agreement. All were in favor and the motion passed.

Pump Station Preliminary Engineering Reports – Gannett Fleming began assessing Imperial and Dairyland Pump Stations and surveyed both.

Active Developments – Updates were given by Kevin Fox on Hudson Ridge North – Phase 1 and 2, Bradford Drive – Phase 3, Chestnut Hill Road, Stone Hill North and Belle Road Self Storage.

Kevin Fox, made a motion, which was seconded by Tom Pinkerton, to adopt sanitary sewers in the Old Dutch Lane, 941 and 951 Skylight Drive development. All were in favor and the motion passed.

Recent Development Reviews – Update was given by Kevin Fox on KNSM Holdings – Queen Street Coffee Shop, Taco Bell, 279 Leader Heights Road, 2071 and 2073 South Queen Street.

Name Change – Gannett Fleming is now GFT (*Gannett Fleming TranSystems*)

Treasurers Report – Melissa Hess

Josephine Dick, made a motion to pay all bills, which was seconded by Jamie Reid, to pay all bills. All were in favor and the motion passed.

Executive Session

Karen Atkinson made a motion, which was seconded by Barry Myers to go into executive session. All were in favor and the motion passed.

Adjournment

Authority members came out of executive session and Jamie Reid made a motion, which was seconded by Josephine Dick to adjourn the meeting. All were in favor and the motion passed. The meeting ended at 7:30 pm.



Melissa Hess
Secretary / Treasurer