

York Township Water & Sewer Authority
Meeting Minutes
190 Oak Road, Dallastown, PA 17313
April 17, 2023

Call to Order:

Karen Atkinson called the regular meeting of the York Township Water & Sewer Authority to order at 6:30 P.M. with the following in attendance:

Members

Karen Atkinson
Jamie Reid
Josie Dick
Zane Williams

Gretchen Tome – York Township
Gary Milbrand – York Township
Barry Myers – York Township
Steve Ahlbrandt – Stock & Leader
Kevin Fox – Gannett Fleming

Approval of Minutes – January 16, 2023

Jamie Reid made a motion, which was seconded by Josie Dick, to approve the minutes from the January 16, 2023 meeting. No discussion was held. All were in favor and the motion passed.

Public Comment:

Tony Pantano was in attendance but had no public comments.

Solicitor – Steve Ahlbrandt (Stock and Leader):

No action items presented

Public Works Report – Gary Milbrand:

Capital Projects

A discussion was held to update the Board on the current and upcoming proposed Sewer Fund Capital Reserve projects. Project costs and how the costs are budgeted were reviewed.

Dallastown Colonial Park Pump Station Update

A discussion was held regarding a project to provide sewer service to the Colonial Park subdivision which will flow to a proposed Dallastown Borough owned and operated pump station. The Borough has an easement agreement with the owner of the land on which the pump station will be located. As a condition of the easement the landowner asks that the pump station be designed for future build out of his property. The area is currently zoned as Residential Outlying. There was no action needed from the Authority.

Engineer's Report – Kevin Fox (Gannett Fleming):

Green Valley Sewer Extension

The sewer extension will be designed to accommodate all residences on Green Valley Road who are required to connect to the sewer but some of the homes are below the elevation of the road and will require a first-floor elevation design where other homes will have basement elevation service. Homes below elevation will also need grinder pumps.

An action from the Board was requested for the Authority to only design and provide first floor elevation service and for only providing grinder pumps for homes that will have the first-floor service. Jamie Reid made a motion, which was seconded by Josie Dick. All were in favor and the motion passed.

An additional action from the Board was requested for approval of the draft letter which will be sent to property owner along Green Valley Road who are required to connect to the sewer extension. Jamie Reid made a motion, which was seconded by Josie Dick. All were in favor and the motion passed.

Update the Construction and Material Specifications for Sanitary Sewers, and the Plans, Design and Construction Standards

At the January 16, 2023 meeting, the Authority recommended to the Board of Commissioners to approve Gannett Fleming's proposal for updating the Authority's specifications. At the February 14, 2023 Board of Commissioners meeting, the Commissioners approved the proposal. A meeting with the Township and Gannett Fleming will be scheduled in the future to begin updating the specifications.

Green Valley Pump Station Replacement (Contract 2020-10) – PSI and Monacacy Valley

Project Status – The new pump station is operating, and the previous pump station was removed. According to the Township staff three items need to be corrected. Gannett Fleming will discuss these issues with the Township staff and communicate the issues to the contractors. The issues are that the fuel tank is leaking. There is an issue when the generator comes on while the pump is running and a third issue with disconnects for the pumps and Township staff not getting notified.

Monacacy Valley Electric has provided Change Order No. 5 requesting to provide and install local fused disconnects at the wet well for sewage pumps at the cost of \$12,680. A discussion was held. Jamie Reid made a motion, which was seconded by Josie Dick to approve Change Order No. 5 but the cost should not exceed \$12,199. All were in favor and the motion passed.

Green Valley Force Main Replacement (Contract 2020-11) – E.K. Services / Spangler Meadow Pump Station Abandonment and Gravity Sewer Extension (Contract 2020-12) – Pact One

Project Status – The contracts are completed. On April 3, 2013, Gannett Fleming requested the contractors to inspect their restoration in the right-of-way prior to requesting the York County Conservation District to approve the restoration. The contractors for both projects noticed areas where the reseeded did not grow and have since re-seeded the areas. After the areas begin to grow, Gannett Fleming will request York County Conservation District to visit the sites and approve the restorations. Once York County Conservation District approves the restorations, Gannett Fleming will submit the appropriate documentation to close the permits.

SR 3001-056 Bridge Replacement

Further discussion was held regarding the upgrade and relocation of the sewer pipe which is attached to an existing PennDOT bridge located north of the intersection of S. George Street and Powder Mill Road. PennDOT will not permit the Authority to connect the new sanitary sewer to the new bridge.

A discussion was held. It was requested for the Authority to appoint a Township staff member to execute the agreement between the Authority and PennDOT on behalf of the Authority. Jamie Reid made a motion, which was seconded by Zane Williams to appoint Barry Myers, Public Works Director. All were in favor and the motion passed.

Pump Station Preliminary Engineering Reports

The Township staff has identified the need for Imperial and Jopaa Pump Stations to be replaced. Gannett Fleming will provide the Authority with a proposal to prepare preliminary engineer reports.

Intermunicipal Billings

The 4th quarter intermunicipal billing was completed on February 21, 2023. The first quarter billing for 2023 will be next month.

Active Development Construction

York Healthcare – all sewer connection and testing are completed. The sewers are to be dedicated to the Authority. Plat, legal descriptions, and record drawings remain to be submitted along with a deed of dedication.

Hudson Ridge – construction continues. The sanitary sewer construction has been finished along Avon Drive and has been pressure and mandrel tested. Vacuum testing on the manholes will be performed after Avon Drive is paved. The next sanitary construction will be along Bradford Drive.

Bridgewater, Project 2 – construction continues. Sanitary sewer construction including air and vacuum testing has progressed on Woodspring Drive and Alperton Drive.

Recent Development Reviews

Nash Springs – the proposed project includes the construction of 624 multifamily units. Access to the development will be provided by two new streets from Springwood Road.

Treasurers Report – Gretchen Tome:

Invoices and checks were presented for approval of payments for authority members, Gannett Fleming and Stock and Leader. Jamie Reid made a motion, which was seconded by Josie Dick, to approve all payments and invoices. All were in favor and the motion passed.

Adjournment:

Jamie Reid made a motion, which was seconded by Zane Williams, to adjourn. All were in favor and the motion passed. Karen Atkinson adjourned the Water and Sewer Authority meeting at 7:25pm.

Gretchen Tome
Secretary / Treasurer