

**YORK TOWNSHIP
BOARD OF COMMISSIONERS**
190 Oak Road, Dallastown, PA 17313
Tuesday, May 13, 2025

Comm. Steele called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

The following were in attendance:

Commissioners

Comm. Robert Steele
Comm. George Cronin
Comm. Robert Kessler
Comm. George Jones
Comm. Paul Knepper

Other Township Employees or Board Members:

Gary Millbrand, Township Manager
Lisa Frye, Director of Economic Development, Assistant Manager
David Jones, Solicitor, Saxton & Stump
Carly Mercadante, Director of Recreation
Barry Myers, Director of Public Works
Larena Keller, Director of Finance
Sue Sipe, Stenographer

Other Community Members:

Lt. Raymond Krzywulak, York County Regional Police
Bob Junkins, Goodwill Fire Company
Mike Noel, Goodwill Fire Company
Chief Lipinski, Jacobus Fire Company
Matt McWilliams, SAFER
Mr. Overmiller
Lance Beard, Mayor of Jacobus
David Freeland

Comm. Steele announced there would be an Executive Session at the end of the meeting to discuss personnel and litigation matters.

Minutes – April 8, 2025

On motion of Comm. Kessler, seconded by Comm. Knepper, the minutes of April 8, 2025 were approved as presented.
Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Cronin, the following bills for April 2025 were approved for payment:
Vote 5 yes.

Total Expenses for the month of April 2025 were as follows:

General Fund 01	\$	1,397,059.21
Sewer Revenue Fund 21	\$	61,056.04
Inter-Municipal Sewer Fund 22	\$	170,561.98
Storm Water Management Fund 33	\$	2,660.00
Recreation Capital Reserve Fund 31	\$	4,559.64
Liquid Fuels Fund 14	\$	- 0 -
General Capital Reserve Fund 32	\$	28,405.42
Sewer Capital Reserve Fund 30	\$	9,680.99
Street Light Fund 11	\$	301.89
Escrow Fund 62	\$	- 0 -
Impact Fees Fund 12	\$	- 0 -
Total	\$	1,674,285.17

On motion of Comm. Jones, seconded by Comm. Knepper, the non-reimbursable portion of the Professional Services invoices for April 2025 in the amount of \$55,545.55 were approved for payment.

Vote 5 yes.

Public Comments

There were none.

Engineer - Director of Economic Development –Lisa Frye Applications/Plans Time Extension Approval

On motion of Comm. Knepper, seconded by Comm. Jones, 90 day time extensions were granted for the following:

- a. LD2022-11-2 Village Walk Final Land Development Plan, Gotham Place (90 days)
- b. LD2023-2-2 Leader Square Shoppes Final Land Development Plan, 19 Reynolds Mill Road
- c. P2024-9-1 & LD2024-9-1 Bridgewater Project 3B, Chestnut Hill Rd/Duquesne Rd

Vote 5 yes.

Commissioner Agenda

Comm. Jones

- Comm. Jones indicated he responded to several questions from constituents regarding issues in the Township.
- He attended meetings with Mr. Millbrand on April 10, April 17, April 22 and April 29, 2025.

a. Recruitment and Retention Money for the 1st Quarter

On motion of Comm. Jones, seconded by Comm. Cronin, the Board approved the release of the retention and recruitment funding for the first quarter 2025, for Goodwill YT, Goodwill Jacobus, Alliance and SAFER fire companies.

Vote 5 yes.

Comm. Cronin

- Comm. Cronin stated he attended meetings with various members of the four fire companies. He reported there was a major fire event on Vireo Road. During the meeting on May 12, 2025 with Station 19, the chief announced that Tony Goeb performed with distinction during the incident. Comm. Cronin noted he was the recipient of an award by the Commissioners for his life saving action around York City.
- In regards to Merrin Road, he indicated no opinion has been issued by the judge. A speed timing test was done on Merrin Road which revealed there were no vehicles exceeding 25 mph during the period monitored.
- He spoke to Public Works concerning a road repair on Donna Lane which they responded to in a timely manner.
- He recognized Pam Helm, a volunteer at Goodwill Fire Company, who recently turned 79 and continues her volunteer service.
- He noted he has received more complaints from residents about Penn Waste who have been missing pick-ups and failing to empty recycle bins.

Comm. Knepper

- Comm. Knepper stated he had a conversation with a resident indicating her dismay with York Township approving high density residential which she believed was detrimental to the Township long term.
- He recognized Jessica Smith from the Recreation Department for her outstanding job on a recent bus trip to Myrtle Beach.

Comm. Kessler

- Comm. Kessler indicated he attended the recent York County Regional Police Commission meeting. Spring Garden Township will be joining the force on June 1, 2025. He noted two of the Commissioners have joined the police board.
- He had a meeting with Mr. Millbrand during the month regarding the fire department. It was noted the York County Regional Police will be moving their meetings to the 3rd Wednesday of the month at 6:00 pm.

Township Manager's Agenda – Gary Milbrand

- a. Appointment Planning Commission Alternate, David Freeland, 4 year term**
On motion of Comm. Steele, seconded by Comm. Cronin, the Board appointed David Freeland to the Planning Commission for an initial term to expire December 31, 2028.
Vote 5 yes.
- b. Resolution 2025-09 250th Birthday Celebration of the United States**
On motion of Comm. Steele, seconded by Comm. Jones, the Board approved Resolution 2025-09 Celebrating the 250th Birthday of the United States and supporting AMERICA250PA and the York County Commissioners.
Vote 5 yes.
- c. Queenswood Stream Restoration Project Change Orders:**

 - I. Change Order #1A Sanitary Sewer Concrete Encasement \$20,558.54 or Change Order #1B Stream Realignment and Sanitary Sewer Concrete Encasement \$23,520.94**
On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved change order #1B with ARRC in the amount of \$12,370.94 and a not-to-exceed amount of \$11,150 with Gordon Brown and Associates for additional Engineering and Permit Modification Services as identified in the May 7, 2025 Gordon Brown and Associates Change Order #1.
Vote 5 yes.
 - II. Change Order #2 for Cast-in-Place Concrete Weir \$34,655.26**
On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved change order #2 with ARRC in the amount of \$34,655.26 as identified in the May 7, 2025 Gordon Brown and Associates Change Order #2.
Vote 5 yes.
- d. Proposal to Provide Door Access System to the Public Works Administration Area (Pye-Barker \$1,930.41)**
On motion of Comm. Steele, seconded by Comm. Knepper, the Board approved the Pye-Barker public works entrance access proposal dated April 23, 2025, for \$1,930.41.
Vote 5 yes.
- e. Proposal to Provide New Wiring and Horn Strobes to the Equipment Storage Building (Pye-Barker \$5,818.16)**
On motion of Comm. Jones, seconded by Comm. Cronin, the Board approved the Pye-Barker new wiring and horn strobes to the equipment storage building dated April 23, 2025, for \$5,818.16.
Vote 5 yes.

f. Proposal for Access Monitoring System for Sewer Building (Pye-Barker \$1,882.99)

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved the Pye-Barker sewer building separate system proposal dated April 23, 2025, for \$1,882.99 with a \$50 per month monitoring fee.

Vote 5 yes.

Recreation – Carly Mercadante

Ms. Mercadante reminded the Board the Township Shred Event will be held on May 17, 2025 from 9 AM to 11 AM and she is requesting volunteers to assist.

Public Works – Barry Myers

a. Proposal Contract 2025-01 – Paving Placement (Kinsley \$504,678.75)

On motion of Comm. Knepper, seconded by Comm. Kessler, the Board approved Contract 2025-01 for paving placement to Kinsley Construction, LLC for \$504,678.75, subject to the condition that, absent further Board approval, the total purchases under this contract will not exceed the 2025 budgeted expenditures.

Vote 5 yes.

b. Contract 2025-02 – Pavement Preservation (Stewart & Tate \$194,600.00)

On motion of Comm. Kessler, seconded by Comm. Knepper, the Board approved Contract 2025-02 for pavement preservation to Stewart & Tate for \$194,600.00, subject to the condition that, absent further Board approval, the total purchases under this contract will not exceed the 2025 budgeted expenditures.

Vote 5 yes.

c. Contract 2025-03 – Traffic Signal Replacement Parts & Equipment (C.M. High Inc – 2 line items; ATS – 28 line items)

On motion of Comm. Jones, seconded by Comm. Knepper, the Board approved Contract 2025-03 for traffic signal replacement parts & equipment to ATS a total of twenty-eight line items and to C.M. High Inc. a total of two line items, subject to the condition that, absent further Board approval, the total purchases under this contract will not exceed the 2025 budgeted expenditures.

Vote 5 yes.

d. Proposal Paving Materials (COSTARS Contract York Materials Group for \$714,500.00)

On motion of Comm. Jones, seconded by Comm. Cronin, the Board approved the 2025 Co-Stars FOB pricing contract 561036 for the purchase of pavement materials to York Materials Group for \$714,500.00 subject to the condition that, absent further Board approval, the total purchases under this contract will not exceed the 2025 budgeted expenditures.

Vote 5 yes.

e. Stone Aggregate Contract (COSTARS Contract York Building Products \$60,000.00)

On motion of Comm. Steele, seconded by Comm. Kessler, the Board approved the 2025 Co-Stars Stone Pricing Contract 561005 contract for the purchase of Stone Aggregate to York Building Products for \$60,000.00 subject to the condition that, absent further Board approval, the total purchases under this contract will not exceed the 2025 budgeted expenditures.

Vote 5 yes.

Solicitor – David Jones

Solicitor Jones had no further report.

Executive Session TIME 6:50 p.m.

The Board was in an executive session at the end of the meeting to discuss personnel and litigation matters.

Meeting Reconvened TIME 7:33 p.m.

Adjourn

On motion of Comm. Jones, seconded by Comm. Kessler, the Board adjourned the meeting.

Vote 5 yes.

The meeting was adjourned at 7:34 p.m.

Secretary

(Seal)