

**YORK TOWNSHIP
BOARD OF COMMISSIONERS**
190 Oak Road, Dallastown, PA 17313
Tuesday, April 8, 2025

Comm. Steele called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

The following were in attendance:

Commissioners

Comm. Robert Steele
Comm. George Cronin
Comm. Robert Kessler
Comm. George Jones
Comm. Paul Knepper

Other Township Employees or Board Members:

Gary Millbrand, Township Manager
Lisa Frye, Director of Economic Development, Assistant Manager
David Jones, Solicitor, Saxton & Stump
Carly Mercadante, Director of Recreation
Andrew Mitchell, Assistant Director of Public Works
Larena Keller, Director of Finance
Molly Cassel, MS4 Program Coordinator
Josie Dick, Water & Sewer Authority
Sue Sipe, Stenographer

Other Community Members:

Lt. Raymond Krzywulak, York County Regional Police
Bob Junkins, Goodwill Fire Company
Mike Noel, Goodwill Fire Company
Chief Lipinski, Jacobus Fire Company
Lance Beard, Mayor of Jacobus

Comm. Steele announced there would be an Executive Session at the end of the meeting to discuss personnel and litigation matters.

Minutes – March 11, 2025

On motion of Comm. Kessler, seconded by Comm. Jones, the minutes of March 11, 2025 were approved as presented.
Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Knepper, the following bills for March 2025 were approved for payment:
Vote 5 yes.

Total Expenses for the month of March 2025 were as follows:

General Fund 01	\$	288,693.43
Sewer Revenue Fund 21	\$	538,720.80
Inter-Municipal Sewer Fund 22	\$	2,151.28
Storm Water Management Fund 33	\$	4,186.80
Recreation Capital Reserve Fund 31	\$	- 0 -
Liquid Fuels Fund 14	\$	- 0 -
General Capital Reserve Fund 32	\$	14,737.17
Sewer Capital Reserve Fund 30	\$	118,960.09
Street Light Fund 11	\$	- 0 -
Escrow Fund 62	\$	- 0 -
Impact Fees Fund 12	\$	- 0 -
Total	\$	967,449.57

On motion of Comm. Jones, seconded by Comm. Kessler, the non-reimbursable portion of the Professional Services invoices for March 2025 in the amount of \$40,849.88 were approved for payment.

Vote 5 yes.

2024 Dallastown Science Fair and York County Science Fair Winners

Comm. Jones advised that York Township provides two awards at the Dallastown Science Fair and two at the York County Science Fair for the best water quality or stormwater control projects.

Comm. Jones introduced Mark Ilyes, Science Chairman who will be retiring after having served 35 years as the Science teacher for Dallastown High School. He noted this is Dallastown's 65th Annual Science and Engineering Fair. Comm. Jones recognized Mr. Ilyes for his many contributions as well as through the awards that have been made available which provide recognition and incentives for students to continue to excel in the area of scientific research.

Mr. Ilyes indicated there were approximately 100 Dallastown students who participated in the DASD Science Fair.

Each of the attending students spoke briefly about their project.

- a. York Township Scholarship Winners for Best Jr. High and Sr. High Water Quality & Storm Water Management Project:
 - i. Senior High: Kyla Lawson and Corina Ambartsumyan, 12th grade - Concrete Contaminants
 - ii. Junior High: Aarav Shah, 9th grade - The Presence of Microplastics in Different Types of Water
- b. Overall Winners:
 - i. Senior High Division

1. Grand Champions: Nirvan Joshi, 11th grade, and Sebastian Ruiz, 12th grade - Evaluating the Potential of Zinc-ion Batteries
- ii. Junior High Division
 1. Reserve Grand Champion: John McKee, 9th grade - How the Amount of Wraps in a Square Lashing Affects the Amount of Force it Takes to Pull That Lashing Apart
 2. Grand Champion: Elisabeth Erickson, 7th grade - The Effects of Super Absorbent Polymer Hydrogel in Plant Soil on the Height of Phaseolus vulgaris Garden Green Beans

Mr. Ilyes thanked York Township and the Board of Commissioners for their continued support of Dallastown Area High School's science and engineering fair.

Public Comments

Bilyana Savova – 148 Teila Drive

Ms. Savova indicated she submitted a letter to the Township in regards to the current chicken ordinance listed as Non Commercial Livestock Keeping Ordinance. She requested the Board to allow property owners to combine their lot acreage to meet the two-acre minimum for raising chickens, provided that every property owner agreed.

MS4 annual report presentation (Molly Cassel)

Molly Eck presented the MS4 Annual Report and Training for the period of July 1, 2023 through June 30, 2024. A video on "What is Stormwater" was presented. There were no questions from the Board or the audience on the information presented. Ms. Eck indicated the report and video is available to view on the Township website. The Board thanked Molly for the presentation and her work with the MS4 program in York Township

Chief Damon – YCRPD 2024 Annual Report presentation

Lt. Raymond Krzywulak from the York County Regional Police presented the 2024 Annual Report on behalf of Chief Damon who could not be in attendance. The report is available at their office and on the YCRPD website.

Engineer - Director of Economic Development –Lisa Frye

Applications/Plans Time Extension Approval

a. Surety Reduction – TTMT Subdivision, Cape Horn Rd/Belle Rd \$93,334.60 (\$13,761.44 remaining)

On motion of Comm. Kessler, seconded by Comm. Jones, Board approved the surety release of \$93,334.60 for the TTMT Subdivision, Cape Horn Rd/Belle Rd (\$13,761.44 remaining).

Vote 5 yes.

Commissioner Agenda

Comm. Kessler

- He addressed a concern from a resident regarding a deterioration in a roadway. Upon contacting the Public Works office it was confirmed the repair was completed.
- He attended the York County Regional Police Commission meeting on March 13, 2025 and noted Spring Garden Township will be joining the force effective June 1, 2025.

Comm. Jones

- He responded to questions from a constituent regarding Township issues and appreciated the support of the Staff in addressing those concerns.
- He recognized Comm. Kessler and Comm. Knepper for their work on the merger of Spring Garden Police with the York County Regional Police.

Comm. Cronin

- Comm. Cronin provided an update on developments with Merrin Road. He noted an additional citation was brought against a resident for obstructing the roadway on March 17, 2025, which was deemed a criminal offense. The disposition is pending. On April 3, 2025 the two previous residents who were issued a traffic citation were found guilty at the District Magistrate level. He noted there have been no further parking issues or other misbehavior by individuals on Merrin Road with regard to traffic flow to and from the school.
- Comm. Cronin indicated on Saturday, March 22, 2025 he volunteered at an event at Station 19. He acknowledged the attendance of several junior firefighters at the event.
- He reported on March 25, 2025 he donated blood in memory of retired police officer Steve Sanders.
- He attended a meeting at the Township Office to discuss potential tax credits for firefighters.
- He attended a Trustees meeting at Station 19 on March 7, 2025.
- He presented additional information on the Burn Ordinance, noting the following:
 - October 8, 2024 proposed changes to the Burn Ordinance, Chapter 107 of the Township code was presented with a 3-2 vote not to advance the changes.
 - March 11, 2025 there was a indication the Board would entertain further discussion.
 - Through conversations with fire personnel who service the Township as well as the York County 911 Center, he was informed they receive a number of calls from residents who inform them they will be doing a burn or from neighbors complaining about residents doing burns. He provided the number of reported calls.

Comm. Knepper

- He attended the York County Regional Police Commission meeting on March 13, 2025, noting they are pleased to have Spring Garden Township joining the force.

Comm. Steele

- He attended the York County Regional Police Commission meeting on March 13, 2025.

Township Manager's Agenda – Gary Milbrand

a. Goodwill Fire Co. #1 of Jacobus - Donation

On motion of Comm. Jones, seconded by Comm. Cronin, the Board authorized the donation of \$50,000 to Goodwill Fire Co. #1 of Jacobus to be put towards the purchase of their new engine.

Vote 5 yes.

b. Resolution 2025-05 Destruction of Records

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved Resolution 2025-05, disposition of records to be shredded at the event scheduled for May 17, 2025.

Vote 5 yes.

c. Resolution 2025-06 Fee Schedule

On motion of Comm. Steele, seconded by Comm. Cronin, the Board approved Resolution 2025-06, the updated fee schedule.

Vote 5 yes.

d. Resolution 2025-07 Supporting a Grant Application for the Allegheny Drive Drainage Improvements Project

On motion of Comm. Steele, seconded by Comm. Cronin, the Board approved Resolution 2025-07, Supporting a Grant Application with Commonwealth Financing Authority for the Allegheny Drive Drainage Improvements Project.

Vote 5 yes.

e. Reappointment to Planning Commission, Thomas Gross, 4-year term (through April 2029)

On motion of Comm. Kessler, seconded by Comm. Knepper, the Board reappointed Thomas Gross to the Planning Commission for a 4-year term to expire April 2029.

Vote 5 yes.

f. Reappointment to Recreation Board, Zak Woplert, 5-year term (through April 2025)

On motion of Comm. Cronin, seconded by Comm. Jones, the Board reappointed Zak Woplert to the Recreation Board for a 5-year term to expire April 2030.

Vote 5 yes.

g. **Township Adopt-A-Highway Program Consideration**

With concurrence from the Board, Staff is to develop a Township Adopt-A-Highway program guidelines for the Board's consideration at a future meeting.

h. **Resolution 2025-08 Designation of Agent with Pa Emergency Management Agency**

On motion of Comm. Steele, seconded by Comm. Jones, the Board approved Resolution 2025-08, Designation of Agent with Pa Emergency Management Agency. Vote 5 yes.

Recreation – Carly Mercadante

a. **York Township Comprehensive Parks, Recreation & Open Space Plan – EPD \$91,789**

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved Environmental Planning & Design proposal, subject to the solicitor's approval, to complete the York Township Comprehensive Parks, Recreation and Open Space Plan in the amount not to exceed \$91,789.

Vote 5 yes.

Comm. Cronin observed that 4C on the last page reflects \$8,000.00 for 15 hours of interviews for 15 individuals in person and 15 individuals by phone, which he commented was outrageous.

Ms. Mercadante reminded the Board the Township Shred Event will be held on May 17, 2025 from 9 AM to 11 AM and she is requesting volunteers to assist.

Public Works – Andrew Mitchell

Mr. Mitchell had no further report.

Solicitor – David Jones

a. **Authorization to advertise to hold a hearing to adopt an ordinance to vacate a portion of W. Third Street from S. Elm Street to an unopened alley situated in York Township.**

By consensus the Board agreed to hold a hearing at 5:30 PM on May 13 prior to the regular meeting, to discuss adopting an ordinance to vacate a portion of W. Third Street from S. Elm Street to an unopened alley situated in York Township subject to the owner agreeing to pay all township fees, including but not limited to advertising, solicitor time, stenographer time during the hearing, costs associated with the Township posting the property, and any costs associated with creating a transcript requested by any party.

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Executive Session TIME 7:23 p.m.

The Board was in an executive session at the end of the meeting to discuss personnel and litigation matters.

Meeting Reconvened TIME 7:50 p.m.

Adjourn

On motion of Comm. Kessler, seconded by Comm. Jones, the Board adjourned the meeting.

Vote 5 yes.

Secretary

(Seal)