

**YORK TOWNSHIP
BOARD OF COMMISSIONERS**
190 Oak Road, Dallastown, PA 17313
Tuesday, March 11, 2025
6:00 pm.

Comm. Steele called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

The following were in attendance:

Commissioners

Comm. Robert Steele
Comm. George Cronin
Comm. Robert Kessler
Comm. George Jones
Comm. Paul Knepper

Other Township Employees or Board Members:

Gary Millbrand, Township Manager
Lisa Frye, Director of Economic Development, Assistant Manager
Michael Hiras, JMT Engineering
David Jones, Solicitor, Stock & Leader
Carly Mercadante, Director of Recreation
Barry Myers, Director of Public Works
Larena Keller, Director of Finance
Josie Dick, Water & Sewer Authority
Sue Sipe, Stenographer

Other Community Members:

Corporal Hess, York County Regional Police
Bob Junkins, Goodwill Fire Company
Chief Lipinski, Jacobus Fire Company
Steve Overmiller, Jacobus Fire Company

Comm. Steele announced there would be an Executive Session at the end of the meeting to discuss personnel and litigation matters.

Minutes – February 11, 2025

On motion of Comm. Knepper, seconded by Comm. Jones, the minutes of February 11, 2025 were approved as presented.
Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Kessler, the following bills for February 2025 were approved for payment:
Vote 5 yes.

Total Expenses for the month of February 2025 were as follows:

General Fund 01	\$	1,457,923.66
Sewer Revenue Fund 21	\$	59,200.78
Inter-Municipal Sewer Fund 22	\$	5,332.93
Storm Water Management Fund 33	\$	- 0 -
Recreation Capital Reserve Fund 31	\$	9,100.00
Liquid Fuels Fund 14	\$	- 0 -
General Capital Reserve Fund 32	\$	40,953.84
Sewer Capital Reserve Fund 30	\$	10,226.36
Street Light Fund 11	\$	285.90
Escrow Fund 62	\$	- 0 -
Impact Fees Fund 12	\$	- 0 -
Total	\$	1,583,023.47

On motion of Comm. Jones, seconded by Comm. Kessler, the non-reimbursable portion of the Professional Services invoices for February 2025 in the amount of \$19,835.95 were approved for payment.

Vote 5 yes.

Public Comments

Colin Kowalewski – 32 Merrin Road

Mr. Kowalewski advised the Board he received a citation for walking his dog on his street from the Dallastown School Resource Officer. He asked about a speed study.

Nicole Widger – 32 Merrin Road

Ms. Widger commented on the new entrance to the school from Merrin Road. She asked the Township to take another look at the harmful situation the school entrance has caused all parties.

Corporal Hess, York County Regional Police

Corporal Hess stated she was aware of the issues with Merrin Road. She stated on Monday, Lieutenant Krzywulak placed postings for off-duty patrol officers to monitor Merrin Road before school hours and after. She noted in the future it will be addressed by regular road officers rather than the SRO's.

Solicitor Jones stated the results of the speed study are complete. He noted Mr. Kowalewski can request the results from the police department.

**Engineer - Mike Hiras JMT and Director of Economic Development –Lisa Frye
Applications/Plans Time Extension Approval**

a. P2025-1-1 Wellspan Subdivision, 2500 South George Street

The request was presented by Ryan Herbst, Site Design Concepts

Mr. Hiras stated the plan involves a subdivision lot line adjustment. There are no other changes and no construction is proposed throughout the remainder of the property.

On motion of Comm. Steele, seconded by Comm. Knepper, P2025-1-1 Wellspan Subdivision, 2500 South George Street, was approved subject to:

1. All comments on the letter from Michael Hiras, P.E., dated March 6, 2025, shall be met.
2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. Waivers were granted for the following:
 - a. Section 505.A.8.a – Street Improvements (6 month note on the plan)
 - b. Section 506.C.6 – Sidewalks (6-month note on the plan)
4. All applicable comments from York Township Departments and consultants, the York County Conservation District, and the York County Planning Commission shall be addressed.
5. All invoices are to be paid prior to recording.

Vote 5 yes.

Time Extensions

On motion of Comm. Kessler, seconded by Comm. Jones, 90 day time extension was granted for the following:

- a. LD2020-4-3 2841 East Prospect Road Land Development Plan

Vote 5 yes.

Mr. Hiras provided an update on the 2025 Math Counts Competition for Dallastown Middle School where he is one of the coordinators. The school placed 12th out of 20 schools.

Commissioner Agenda

Comm. Knepper

- He attended the York County Regional Police Commission meeting on February 13, 2025
- He attended the funeral of Officer Andrew Duarte who was killed while on duty during the incident which occurred at UPMC Memorial Hospital.
- He attended the Parks & Recreation meeting on February 26, 2025.

- He addressed the subject of trash pickup. He noted he takes care of trash pickup on several road within the Township. He is proposing to present to the Board a program to post signs along roadways for individuals/groups.

Comm. Kessler

- He attended the York County Regional Police Commission meeting on February 13, 2025
- He attended the Firemens Dinner on March 8, 2025 honoring the firefighters which was held at SAFER.
- He attended the funeral of Officer Andrew Duarte who was killed while on duty during the UPMC hospital incident. A moment of silence was held in honor of Office Duarte.

Comm. Jones

- He expressed condolences to Comm. Kessler in the passing of his brother recently.
- He attended the Parks & Recreation meeting on February 26, 2025 regarding the park master plan.
- He attended the Jacobus Lions Club meeting at which Lance Beard, Mayor of Jacobus, presented a program on DUI Impaired Driving.
- He attended the Dallastown girls basketball game March 7, 2025 at which they defeated Abington High School. The Dallastown basketball team continued in the state playoffs and were crowned District 3 champions.
- He congratulated Avery Baldwin, a girls wrestling representative of Dallastown High School who finished 7th in the state competition.
- He attended the SAFER Banquet on March 8, 2025.
- He attended the Station 19 meeting on March 10, 2025.
- He participated in the York County Science and Engineering Fair held March 11, 2025, as a presenter for the York Township awards in the York County Science Fair in water quality and stormwater management.

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Comm. Cronin

- Comm. Cronin provided an update on the situation in the Merrin Road neighborhood regarding the York Township Elementary School drop-off and pickup traffic. Using PowerPoint, he presented a photo of vehicles parked along Merrin Rd that obstructed school traffic and an aerial overview of the neighborhood clearly showing adequate driveway space demonstrating no apparent need for on-street parking. Comm. Cronin explained he was in communications with the police and reported that 3 arrests have been made for two residents both charged with obstructing traffic. Comm. Cronin presented a speed study undertaken by the police showing that from 12/11/2024 through 12/14/2024 90% of the 378 vehicles recorded were traveling under 25 mph, 38 or 10% were over 25 mph but none exceeded 33 mph. Additionally, vehicles that were over 25 mph were distributed evenly among school traffic time and non-school traffic time. This data suggests speed is not creating a significant threat to the safety of the neighborhood. He

indicated a discussion should be held for a solution to put up no parking signs between 8 AM and 9 AM, and 3 PM and 4 PM when school is in session.

- Comm. Cronin attended the Station 19 meeting on March 10, 2025, and they voted to merge with SAFER.

Comm. Steele

- He attended the York County Regional Police Commission meeting on February 13, 2025
- He attended the Parks & Recreation meeting on February 26, 2025 regarding the park master plan.
- He attended the SAFER Appreciation Dinner on March 8, 2025. He commented attending the event showed him the commitment of the citizens.
- He brought up a decision made by the Commissioners several months ago regarding the burn ordinance, which Comm. Cronin had spent time reviewing and outlining revisions, with the support of the solicitor and Ms. Frye. Comm. Steele recommended the proposed revisions be put on the agenda.

Ms. Frye confirmed she worked with Comm. Cronin, Mr. Myers and Solicitor Hovis. She noted the language of the current ordinance is somewhat confusing and has led to several misunderstandings. She suggested looking at the language of the ordinance in attempting to make it more user and reader friendly.

Township Manager's Agenda – Gary Milbrand

a. Queenswood Stream Restoration Bid Award

On motion of Comm. Kessler, seconded by Comm. Steele, the Board moved to reject as a non-responsive bidder Pennell Services and award the contract for the Queenswood Stream Restoration Project to Aquatic Resources Restoration Company in the amount of \$552,581.00 for the base bid and Alternate 1.

Vote 5 yes.

b. Engagement Agreement with Saxton & Stump Effective April 1, 2025

On motion of Comm. Steele, seconded by Comm. Kessler, the Board approved the engagement letter with Saxton & Stump subject that it does not become effective until April 1, 2025, and Dave Jones is an employee of Saxton & Stump.

Vote 5 yes.

c. Appoint Saxton & Stump the Solicitor to the Board Stump Effective April 1, 2025

On motion of Comm. Jones, seconded by Comm. Steele, the Board appointed Saxton & Stump the Township Solicitor subject that it does not become effective until April 1, 2025, and Dave Jones is an employee of Saxton & Stump.

Vote 5 yes.

d. **Memorandums of Agreement between York Township EMA and Dallastown EMA**

On motion of Comm. Knepper, seconded by Comm. Jones, the Board approved the Memorandums of Agreement between York Township EMA and Dallastown EMA to collaborate and share services for the period April 2, 2025 – June 12, 2029.

Vote 5 yes.

Recreation – Carly Mercadante

a. **Apply for a Department of Conservation and Natural Resource (DCNR) Grant for an early implementation project at Kehm Park.**

On motion of Comm. Jones, seconded by Comm. Knepper, the Board approved to apply for the Department of Conservation and Natural Resources (DCNR) grant for an early implementation project at Kehm Park and authorize the Township Manager to sign all documents.

Vote 5 yes.

b. **Grant writer for the DCNR Grant for an early implementation project at Kehm Park.**

On motion of Comm. Steele, seconded by Comm. Kessler, the Board approved JMT to provide grant writing services in the amount not to exceed \$5,500.

Vote 5 yes.

Ms. Mercadante reminded the Board the Township Shred Event will be held on May 17, 2025 from 9 AM to 11 AM and she is requesting volunteers to assist.

Public Works – Barry Myers

a. **HRG Proposal to Complete a Pa Small Water and Sewer Grant Application for Allegheny/Shasta Project(\$4,500.00)**

On motion of Comm. Steele, seconded by Comm. Knepper, the Board approved the HRG Proposal Dated February 27, 2025 to complete a Pa Small Water and Sewer Program Application for Allegheny/Shasta Project for a cost of \$4,500.00.

Vote 5 yes.

b. **Bridge #420 Walter Road Lining Proposal(Abel Recon \$121,900.00)**

On motion of Comm. Jones, seconded by Comm. Kessler, the Board awarded the Walter Road lining proposal to Abel Recon Proposal dated February 27, 2025- through Pa Costars Contract #041-E23-028 at a cost of \$121,900.00.

Vote 5 yes.

Solicitor – David Jones

Solicitor Jones thanked the Board for their endorsement of the name change to his law firm Saxton & Stump.

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Executive Session TIME 7:28 p.m.

The Board was in an executive session at the end of the meeting to discuss personnel and litigation matters.

Meeting Reconvened TIME 8:05 p.m.

Adjourn

On motion of Comm. Kessler, seconded by Comm. Jones, the Board adjourned the meeting.

Vote 5 yes.

Secretary

(Seal)