

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown, PA 17313
Tuesday, December 10, 2024
6:00 pm.

Comm. Steele called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

The following were in attendance:

Commissioners

Comm. Robert Steele
Comm. George Cronin
Comm. Robert Kessler
Comm. George Jones
Comm. Paul Knepper

Other Township Employees or Board Members:

Gary Millbrand, Township Manager
Lisa Frye, Director of Economic Development, Assistant Manager
Michael Hiras, JMT Engineering
David Jones, Solicitor, Stock & Leader
Barry Myers, Director of Public Works
Larena Keller, Finance Director
Sue Sipe, Stenographer

Other Community Members:

Lt. Raymond Krzywulak, York County Regional Police

Comm. Steele announced there would be an Executive Session at the end of the meeting to discuss personnel and litigation.

Minutes – November 12, 2024

On motion of Comm. Kessler, seconded by Comm. Jones, the minutes of November 12, 2024 were approved as amended.
Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Knepper, the following bills for November 2024 were approved for payment:
Vote 5 yes.

Total expenses for the month of November 2024 were as follows:

General Fund 01	\$	394,637.41
Sewer Revenue Fund 21	\$	92,318.56
Inter-Municipal Sewer Fund 22	\$	5,984.54
Storm Water Management Fund 33	\$	6,090.00
Recreation Capital Reserve Fund 31	\$	15,419.74
Liquid Fuels Fund 14	\$	385,900.90
General Capital Reserve Fund 32	\$	53,288.26
Sewer Capital Reserve Fund 30	\$	129,548.83
Street Light Fund 11	\$	273.09
Escrow Fund 62	\$	17,028.56
Impact Fees Fund 12	\$	- 0 -
Total	\$	1,100,489.89

On motion of Comm. Jones, seconded by Comm. Cronin, the non-reimbursable portion of the Professional Services invoices for November 2024 in the amount of \$65,053.50 were approved for payment.

Vote 5 yes.

Public Comments

There were none.

Engineer - Mike Hiras JMT and Director of Economic Development –Lisa Frye Applications/Plans Time Extension Approval

a. P2024-8-1 Heather Glen Preliminary Subdivision Plan, Heather Glen Drive and Katonah Drive

The request was presented by Trey Elrod of Gordon Brown and Associates LLC.

Comments were offered by Don Snyder, President of the HOA - 116 Heather Glen Drive

Solicitor Jones provided clarification as to the status of Phase I and its development.

On motion of Comm. Cronin, seconded by Comm. Knepper, P2024-8-1 Heather Glen Preliminary Subdivision Plan, Heather Glen Drive and Katonah Drive, was approved subject to:

1. All comments on the letter from Michael Hiras, P.E., dated December 6, 2024, shall be met.

2. The York Township Engineering Department shall receive an electronic file prior to recording.
3. Waivers were granted for the following:
 - a. Section 506.C(1) – Street Width
 - b. Section 504 & 507.J – Mid-Block Crosswalks
 - c. Section 512.G.11.c – Driveway Slopes
 - d. Section 506.E.5 – Street Horizontal Centerline Radius
 - e. Section 506.D.3 – Depressed Center Island in Cul-de-Sacs
 - f. Section 512.G.3 – Driveway Setback from Property Line
 - g. Section 507.C – Sidewalk Width
4. All applicable comments from York Township Departments and consultants, the York County Conservation District, and the York County Planning Commission shall be addressed.
5. All invoices are to be paid prior to recording.
Vote 5 yes.

b. Daniel J. and Beth A. Innerst Final Subdivision Plan, 815 Hess Farm Road – North Hopewell Township, Springfield Township and York Township

Ms. Frye stated this property lies within three townships and the review of the plan was deferred to North Hopewell Township since the entire subdivision is occurring in that township. She indicated there are no planned improvements with the plan, it is to subdivide an existing dwelling that lies within North Hopewell Township. They have reviewed and approved the plan and it will now be recorded at the Courthouse, after acknowledgement and signatures by York Township.

On motion of Comm. Kessler, seconded by Comm. Jones, authorization was given to sign off the plan for Daniel J. and Beth A. Innerst Final Subdivision Plan, 815 Hess Farm Road – North Hopewell Township, Springfield Township and York Township.

Vote 5 yes.

c. South Branch LP, Final Subdivision Plan, 1466 Twin Arch Road/Tunnel Hill Road – North Codorus Township and York Township

Ms. Frye stated this plan lies partially in York Township and North Codorus Township. The entire subdivision is in North Codorus Township and is in order to subdivide an existing dwelling on the property, which belongs to South Branch, LP. North Codorus Township has reviewed and approved the plan. The plans are now ready for signature by York Township to be recorded at the Courthouse

On motion of Comm. Steele, seconded by Comm. Knepper, authorization was given to sign off on the plan for the South Branch LP, Final Subdivision Plan, 1466 Twin Arch Road/Tunnel Hill Road – North Codorus Township and York Township.

Vote 5 yes.

d. Surety Reduction – Scarborough Estates \$148,529.92 (\$56,550.65 remaining)

On motion of Comm. Knepper, seconded by Comm. Kessler, the Board approved the surety release of \$148,529.92 for the Scarborough Estates Subdivision off Chestnut Hill Road (\$56,550.65 remaining).

Vote 5 yes.

Time Extensions

On motion of Comm. Kessler, seconded by Comm. Knepper, time extensions were granted for the following:

LD2020-4-3 2841 East Prospect Road Land Development Plan – 90 days

Vote 5 yes.

Commissioner Agenda

Comm. Cronin

- He spent the last month addressing concerns from Merrin Road residents and multiple concerns with the Volunteer Fire Service and York Township.

Comm. Knepper

- He attended the York County Regional Police Department meeting on November 14, 2024.
- He attended a York County Regional Police Department meeting with Spring Garden Township on December 4, 2024.
- He answered concerns from York Township residents.

Comm. Kessler

- He attended the York County Regional Police Department meeting on November 14, 2024.
- He attended a York County Regional Police Department meeting with Spring Garden Township on December 4, 2024 concerning the merging of those two police departments.
- He and Comm. Cronin attended a seminar by the York Water Company concerning protection of the water supply, on November 13, 2024.

Comm. Jones

- He participated in several meetings at York Township on December 3 and 4, 2024.
- He attended a Station 19 meeting of the Trustees on December 4, 2024.
- He discussed with a resident of Ward 2 an issue concerning assessment.
- He responded to several residents who had questions.

Comm. Steele

- He attended the York County Regional Police Department meeting on November 14, 2024.
- He was on medical recuperation for the remainder of the month.

Township Manager's Agenda – Gary Milbrand

a. Approval Resolution 2024-15 2024 York County Hazard Mitigation Plan

On motion of Comm. Knepper, seconded by Comm. Cronin, the Board approved Resolution 2024-15, adopting the York County 2024 Hazard Mitigation Plan.

Vote 5 yes.

b. DOCEO Sewer Billing Printing and Mailing Services

On motion of Comm. Jones, seconded by Comm. Cronin, the Board approved DOCEO's December 2, 2024 proposal for sewer bill printing and mailing services for 2025.

Vote 5 yes.

c. Resolution 2024-16 Appointment of Auditor for 2024 Audits

On motion of Comm. Steele, seconded by Comm. Cronin, the Board approved Resolution 2024-16 Appointing Brown Plus as the independent auditor for York Township and the Water & Sewer Authority for 2024.

Vote 5 yes.

d. Ordinance 2024-06 2025 Budget

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved Ordinance 2024-06 appropriating specific sums estimated to be required for the specific purposes of the municipal government during the year 2025.

Comm. Jones – Yes

Comm. Cronin – Yes

Comm. Knepper - Yes

Comm. Kessler – Yes

Comm. Steele – Yes

Vote 5 yes.

e. Ordinance 2024-07 2025 Tax Levy

On motion of Comm. Cronin, seconded by Comm. Knepper, the Board approved Ordinance 2024-07 Tax Levy for the fiscal year 2025.

Comm. Cronin – Yes

Comm. Knepper - Yes

Comm. Kessler – Yes

Comm. Jones – Yes

Comm. Steele – Yes

Vote 5 yes.

f. Ordinance 2024-08 2025 Street Light Tax

On motion of Comm. Jones, seconded by Comm. Knepper, the Board approved Ordinance 2024-08 establishing the front foot assessment for street lights for 2025 for portions of East King Street between the Dallastown Borough line and Susan Drive, as well as all of Keeney Drive, Wildon Drive, and Fair Acres Drive.

Comm. Knepper - Yes

Comm. Kessler – Yes

Comm. Jones – Yes

Comm. Cronin – Yes

Comm. Steele – Yes

Vote 5 yes

g. Employees to Pay 5% of Healthcare Costs

On motion of Comm. Steele, seconded by Comm. Knepper, the Board approved Employees paying 5% of their Healthcare costs.

Vote 5 yes.

h. Reappointments to Zoning Hearing Board, John Myers and Jesse Snyder, 5 year terms

On motion of Comm. Knepper, seconded by Comm. Jones, the Board reappointed John Myers and Jesse Snyder to the Zoning Hearing Board for a 5-year term to expire December 2029.

Vote 5 yes.

i. Reappointment Planning Commission, Ray Fertig, 4 year term

On motion of Comm. Kessler, seconded by Comm. Jones, the Board reappointed Ray Fertig to the Planning Commission for a 4-year term to expire December 2028.

Vote 5 yes.

j. 2025 Board meetings

The various Boards of the Township had their meetings advertised on Thursday, December 5, 2024, for the 2025 calendar year. The 2025 meeting schedule had been included in the Board packet.

Recreation – Gary Millbrand

Mr. Millbrand noted the Cookies and Cocoa Event was held Friday, December 6th. The event had about 400 people in attendance. He thanked the Recreation Department and Public Works for their assistance in holding the event.

Public Works – Barry Myers

a. Muncibid Sale: Tiger Bengal Brute Boom Mower – \$1,200.00

On motion of Comm. Jones, seconded by Comm. Cronin, the Board approved the Muncibid sale of the Tiger Bengal Brute Boom Mower for \$1,200.00.

Vote 5 yes.

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Solicitor – David Jones

a. Authorization to Advertise an Ordinance for the Adoption of a Charter Agreement for the York County Regional Police Department

On motion of Comm. Kessler, seconded by Comm. Knepper, the Board authorized the Solicitor to advertise an ordinance for the adoption of a charter agreement for the York County Regional Police Department.

Vote 5 yes..

Executive Session TIME 6:55 p.m.

The Board was in an executive session at the end of the meeting to discuss personnel and litigation matters.

Meeting Reconvened TIME 7:58 p.m.

Adjourn

On motion of Comm. Steele, seconded by Comm. Cronin the Board adjourned the meeting.

Vote 5 yes.

Secretary

(Seal)