

YORK TOWNSHIP
BOARD OF COMMISSIONERS
190 Oak Road, Dallastown, PA 17313
Tuesday, January 2, 2024
6:00 pm.

District Justice Scott Laird performed the swearing-in ceremonies for the following York Township Commissioners.

Robert W. Kessler, Ward 1
Robert D. Steele, Ward 3
Paul D. Knepper, Ward 5

Reorganization

President

On motion of Comm. Jones, seconded by Comm. Kessler, Robert D. Steele was nominated as President of the Board.

Vice President

On motion of Comm. Steele, seconded by Comm. Kessler, George Jones was nominated as Vice President of the Board. Comm.

Secretary

On motion of Comm. Kessler, seconded by Comm. Steele, Gary Milbrand was nominated as Secretary to the Board.

Treasurer

On motion of Comm. Cronin, seconded by Comm. Knepper, Kay Crumling was appointed Treasurer of the Board.

Township Engineer

On motion of Comm. Kessler, seconded by Comm. Steele, JMT was nominated as Township Engineer.

Solicitor

On motion of Comm. Knepper, seconded by Comm. Jones, Stock and Leader was nominated as Township Solicitor.

Comm. Steele called for a vote of confirmation on the positions of: President, Vice President, Secretary, Treasurer, Township Engineer, and Solicitor.
Vote 5 yes.

Comm. Steele called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

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The following were in attendance:

Commissioners

Comm. Robert Steele

Comm. George Cronin

Comm. Robert Kessler

Comm. George Jones

Comm. Paul Knepper

Other Township Employees or Board Members:

Gary Millbrand, Township Manager

Lisa Frye, Director of Economic Development, Assistant Manager

Mike Hiras, JMT Engineering

Barry Myers, Director of Public Works

Carly Mercadante, Director of Recreation

Stephen Hovis, Solicitor, Stock & Leader

Josie Dick, Water & Sewer Authority

Sue Sipe, Stenographer

Comm. Steele announced the Board will meet in an Executive Session at the end of the meeting to discuss personnel matters.

Minutes – December 12, 2023

On motion of Comm. Cronin, seconded by Comm. Knepper, the minutes of December 12, 2023 were approved as amended.

Vote 5 yes.

Payment of Bills

On motion of Comm. Jones, seconded by Comm. Knepper, the following bills for December 2023 were approved for payment:

Vote 5 yes.

PAYMENT OF BILLS

Total expenses for the month of December 2023 were as follows:

General Fund 01	\$	286,054.44
Sewer Revenue Fund 21	\$	463,428.38
Inter-Municipal Sewer Fund 22	\$	5,481.40
Storm Water Management Fund 33	\$	- 0-
Recreation Capital Reserve Fund 31	\$	1,752.15
Liquid Fuels Fund 14	\$	- 0-
General Capital Reserve Fund 32	\$	21,384.97
Sewer Capital Reserve Fund 30	\$	138,767.44
Street Light Fund 11	\$	249.14
Escrow Fund 62	\$	- 0-
Impact Fees Fund 12	\$	- 0-

Total	\$	917,117.92
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On motion of Comm. Jones, seconded by Comm. Kessler, the non-reimbursable portion of the Professional Services invoices for December 2023 in the amount of \$2,619.12 were approved for payment.

Vote 5 yes.

Public Comments

There were none.

Engineer – Mike Hiras, JMT and Lisa Frye, Director of Economic Development

Applications/Plans/Action Items

- a. P2023-10-1 Miller Plant Farm Inc., Perrydell Farms Dairy, Keel-Mar Farms LLC, and Steven M. & Teresa L. Markey Final Subdivision, Indian Rock Dam Road, including PA D.E.P. Request for Planning Waiver & Non-Building Declaration
Held for February – due to absence of representative

Applications/Plans Time Extension Approval

On motion of Comm. Knepper, seconded by Comm. Jones, 90-day time extensions were granted for the following:

- a. LD2022-2-1 Belle Road Self Storage Prelim/Final Land Development Plan
- b. P2023-4-1 Pejamani Final Subdivision Plan, 590 Chestnut Hill Road

Vote 5 yes.

Commissioner Agenda

Comm. Knepper

- He attended the December 14 meeting for York Township Regional Police Department.

Comm. Kessler

- He attended the December 14 scheduled meeting for York Township Regional Police Department. He noted four new hires were at the field training.
- He met with State Representative Mike Jones concerning the infrastructure at the York Township building.
- Attended the Retirement Luncheon for Lieutenant Toby Zech of the YCRPD, who is moving into the position of District Justice.

Comm. Jones

- He attended the York Township Christmas Party on December 13
- He also met with State Representative Mike Jones.
- He responded to several Ward 2 constituents regarding various issues.
- He congratulated Comm. Kessler, Comm. Steele and Comm. Knepper on their re-election.

Comm. Cronin

- He continued working with Station 19.
- He congratulated Comm. Kessler, Comm. Steele and Comm. Knepper on their re-election.

Comm. Steele

- Reported that he attended the holiday celebration on December 13, 2023.
- He attended the York County Regional Police meeting on December 14, 2023.
- He appreciated the opportunity to serve again as President of the Commission for the next two years.

a. Appointment to York County Regional Police Commission – Representative and Alternate (2 year term)

On motion of Comm. Jones, seconded by Comm. Steele the Board appointed Comm. Kessler as Primary representative and Comm. Knepper as Alternate to the York County Regional Police Commission Board for a term expiring December 31st, 2025.
Vote 5 yes.

Township Manager's Agenda – Gary Milbrand

a. Appointment to York Adams Tax Bureau

On motion of Comm. Cronin, seconded by Comm. Steele, Lisa Kellison was appointed as representative and Gary Milbrand as alternate to the York Adams Tax Bureau.
Vote 5 yes.

b. Appointment to York County Tax Collection

On motion of Comm. Knepper, seconded by Comm. Cronin, Lisa Kellison was appointed as representative and Gary Milbrand as alternate to the York County Tax Collection.

Vote 5 yes.

c. Property Maintenance Appeals Board

On motion of Comm. Knepper, seconded by Comm. Cronin, the following were reappointed to the Property Maintenance Appeals Board for a term ending December 31st, 2025: Bridgett McAuliffe, Walter Henry, Jr. and Nicholas Sabold.

Vote 5 yes.

d. Fire Companies Grant Letters of Support Authorization

On motion of Comm. Steele, seconded by Comm. Jones, the Board authorized the Township Manager to provide grant letters of support to the Fire Companies supported by York Township on the Board's behalf.

Vote 5 yes.

Recreation – Carly Mercadante

Ms. Mercadante indicated she had no action items. She offered to answer any questions.

Public Works – Barry Myers

a. BFPE International replace dry sprinkler system with a wet system in the equipment building total amount of \$12,264

On motion of Comm. Kessler, seconded by Comm. Jones, the Board approved the Proposal dated December 18, 2023, from BFPE International Fire and Safety for the cost of \$12,253.00.

Vote 5 yes.

Solicitor – Steve Hovis

Solicitor Hovis indicated he had no action items. He noted Mr. Millbrand will be sending an email in regards to the Municipal 101 Program.

Executive Session TIME 6:27 pm

The Board was in executive session to discuss personnel matters at the end of the meeting.

Meeting Reconvened TIME 7:27 pm

Adjourn

On motion of Comm Jones, seconded by Comm. Steele, the Board adjourned the meeting.
Vote 5 yes

Secretary

(Seal)